

# Instructions for Earning Your 3.0 PINRA CEUs



**1**

**BEFORE COURSE START DATE: EMAIL CMP SPONSOR (ANGELA FUNKE) YOUR PINRA FORM WITH OUR RID APPROVAL CODE**

Email CMP Sponsor, Angela Funke at  
Angela.Funke.CEUs@gmail.com

Use Subject Line "CEUs for (Name) +(Date) of Course"

**2**

**WHAT TO INCLUDE IN THE BODY OF THE EMAIL TO CMP SPONSOR, ANGELA FUNKE**

Full Name  
Full Address  
Phone Number  
RID Member #

**3**

**WITHIN 20 DAYS OF COMPLETING THE COURSE, SUBMIT THE FOLLOWING PAPERWORK TO ANGELA FUNKE**

1. Completed PINRA Form
2. Proof of Attendance ~ certificate of completion
3. Completed CEU Tracking Form
4. Summary of new learnings and insights from attending

**4**

**SEND \$15.00 CEU PROCESSING FEE**

Payment Options:

VENMO (Angela.Funke.CEUs@gmail.com)

ZELLE (Angela.Funke.CEUs@gmail.com)

PAYPAL (Angela.Funke.CEUs@gmail.com)

SquareCash App (\$AngelaFunke)

Also: Include your RID Member # in notes

Mailing: ANGELA FUNKE  
P.O. BOX 15518, Fremont, CA 94539-2618

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